



TEREMOK CHILDCARE & PRESCHOOL ENROLMENT AGREEMENT 2024

1. This Enrolment Agreement, effective 1 January 2024, is between *Teremok Child Care & Preschool* (“Provider”) located 7415 Limerick Ave., Dublin, CA 94568 and

_____ and
Mother/Legal Guardian

_____ (“Client”)-
Father/Legal Guardian

Parents/legal guardians of _____
Child’s Name/Date of Birth

2. **Program:** A safe and nurturing learning environment with a daily routine is provided for children to thrive and develop. A good balance of structured activities and free play. Monthly curriculum, quite time to rest/nap and **delicious hot meals (breakfast, lunch and dinner)**.
You agree to notify the provider of any allergies, food sensitivities or special diet
3. **Tuition** is due once every 4 weeks on the first day of attendance in line with p.4 of the Contract. Zelle or PayPal available. Check must be payable to **Oxana Lokteva**.
If tuition is not paid within 2 days of the due day, the child will be not readmitted to the program on the 3rd day.
Tuition Fees are as follows:
Full days - 8.00a.m.-6:00p.m.
2 days/week – Tue, Th - **\$90/day** - \$720 for 4 weeks
3 days/week –Mon, Wed, Fri - **\$90/day** - \$1,080 for 4 weeks
5 days/week –Mon to Fri - **\$85/day** - \$1,700 for 4 weeks
4. **Hours and schedule:** Provider’s regular business hours are **from 8:00am to 6:00pm**. If you are going to be late, please call. You agree to pay an overtime charge if late of the rate of \$1.00 per minute for the first five minutes and \$2.00 for each additional minute after 6:05pm. Fees for late pick-up are payable immediately or no later than next drop off time; if not paid, the child will not be readmitted to the program starting the next day.
5. **Vacations and holidays: Client is not charged for Childcare Summer Break (2 weeks) and Childcare Winter Break (2 weeks)**. Provider is closed on the following holidays: Martin Luther King Day, Presidents’ Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veterans Day, Thanksgiving and after Thanksgiving Days.
NO REDUCTIONS IN FEES FOR THE ABOVE DAYS OFF OR OTHERS DAYS YOUR CHILD DOES NOT ATTEND (including your desired vacation time, other than the Childcare Breaks, otherwise Provider considers the child withdrawn from the program and will give his/her spot away)
A space is reserved and tuition paid for your child for 48 weeks a year.
6. Client must give a **4-week written notice** to end this Agreement. Payment is due for the notice period whether or not the child is attending the program during this time.

7. 2023 tuition payment dates:

- i Mon, January, 8
- ii Mon, February, 5
- iii Mon, March, 4
- iv Mon, Apr, 1
- v Mon, Apr, 29
- vi Tue, May, 28
- vii Mon, June, 24

Summer break from July, 14 to July, 28 - no tuition

- viii Mon, August, 5
- ix Tue, September, 3
- x Mon, September, 30
- xi Mon, October, 28
- xii Mon, November, 25

Winter break from December 22 to January 5, no tuition.

8. **Provider may terminate** this contract at will. (e.g. if feel that child is not mature enough for the program and requires a separate adult to supervise him/her at all time, disrupts nap time and other activities; If unacceptable behavior such as biting, hitting, fighting, swearing etc. is noticed and continues for more than 3 weeks, disrupting daily activities or hurting other children, etc.)
9. **Emergency:** I will call 911 in the case of an emergency. I will notify the parents immediately to pick up their child. I have smoke detectors and fire extinguishers that meet state law. I am certified in CPR, First Aid, Preventive Health and Safety. I will make every effort to ensure the safety of your child while in my care. Unfortunately, minor accidents may occur. Parents are responsible for medical bills.
10. **Sick policy:** Children are to stay home if they have a doctor's appointment regarding an illness. In addition, your child must stay home if there are any of the following symptoms for at least 24 hours after the last event: fever, body rash, vomiting, diarrhea, pink eye, lice. It is mandatory that you make arrangements for your sick child by calling on your own resources. You will need to pick up your child immediately if your child is ill or have an assigned person.
11. **Health requirements:** Within one week of admission, I must have your child's immunization record on file. It is important to keep in mind that in compliance with state laws, forms must be updated from time to time. Please bring me a copy of your child's shot records each time they go to the doctor and receive a new immunization.
12. **Toys:** All of the toys are provided by the preschool, they are kept organized and clean. I cannot be responsible for toys brought from home.
13. **Field trips and outings:** I do not take the children on field trips or outings.
14. **Supplied by parents:** Diapers if needed, Extra clothes, (Pajama and Slippers optional).
15. **Potty training:** I assist with potty training.

By signing this contract, Client acknowledges that has read and agrees with all of the above as well as Provider's policies and agrees to follow them. Provider may amend my policies at any time by giving Client a copy of the new policies at least two weeks before they go into effect.

Parent's Name _____ Signature _____ Date _____

Provider's Signature _____ Date _____